

FILED

NOV 17 2023

APPROPRIATION NO. 21, 2023

CITY CLERK

AN ORDINANCE TO APPROPRIATE AN ADDITIONAL SUM OF MONEY FOR EXPENSES INCURRED DURING THE YEAR 2023.

WHEREAS, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget; now, therefore:

BE IT ORDAINED by the Common Council of the City of Terre Haute, Vigo County, Indiana, that for the expenses of said municipal corporation the following additional sum of money is hereby appropriated and ordered set apart out of the fund herein named and for the purposes herein specified, subject to the laws governing the same:

		<u>AMOUNT REQUESTED</u>	<u>AMOUNT APPROPRIATED</u>
FROM:	General Fund (Police) #0101-0017	\$28,536.06	\$28,536.06
TO:	Overtime (Police #0101-0017-01-412129	\$28,536.06	\$28,536.06
	TOTAL	\$28,536.06	\$28,536.06

Introduced by: _____ Cheryl Loudermilk, Councilperson

Passed in open Council this _____ day of _____, 2023.

_____ Curtis DeBaun, President

ATTEST: _____ Michelle L. Edwards, City Clerk

Presented by me to the Mayor this _____ day of _____, 2023.

_____ Michelle L. Edwards, City Clerk

Approved by me, the Mayor, this _____ day of _____, 2023.

_____ Duke A. Bennett, Mayor

ATTEST: _____ Michelle L. Edwards, City Clerk

TERRE HAUTE

A LEVEL ABOVE

To: Office of the Controller
Mayor Duke Bennett
City Council

From: Lt. Stephen Lockard
Chief of Police Shawn Keen
Police Department

Re: PD FY2023 End of Year Budget Reconciliation

Date: October 25, 2023

CITY OF
TERRE HAUTE
POLICE
DEPARTMENT

222 S. 7th Street
Terre Haute, IN 47807

Phone: 812.238.1661
Fax: 812.232.9002

www.terrehaute.IN.gov

DUKE A. BENNETT
Mayor

SHAWN KEEN
Chief of Police

MATTHEW CARDEN
Assistant Chief / Investigations

MICHAEL MIKULY
Assistant Chief / Operations

The police department is requesting transfer of funds received as reimbursement for overtime expenditures associated with the department's assigned US Marshall Service Task Force Officer and Drug Enforcement Administration Task Force Officer during the 2023 calendar year.

The department requests these funds be transferred from Overtime Reimbursements 0101-0017-00-342025 to Overtime 0101-0017-01-412129, where the original overtime expenses were attributed.

Respectfully,



Shawn Keen
Chief of Police

REQUEST FOR ADDITIONAL APPROPRIATION

(For Approval by Mayor, Controller, and City Council)

This form is to be used when a department needs additional monies for a depleted line item or account. This form is also used for appropriations required by certain N/R accounts.

If a Department has sufficient monies in other line items to cover the funds needed in the depleted line item, a transfer of those monies should be made rather than an appropriation of new money.

DEPARTMENT or FUND Police Department – General Fund DATE 11/9/2023

FUND FROM WHICH APPROPRIATION IS TO BE MADE 0101-0017

	<u>Dept or Fund</u>	<u>Account #</u>	<u>Account Name</u>	<u>Amount</u>
TO:	<u>0101-0017</u>	<u>01-412129</u>	<u>Overtime</u>	<u>\$ 28,536.06</u>
TO:	_____	_____	_____	<u>\$ _____</u>
TO:	_____	_____	_____	<u>\$ _____</u>
TO:	_____	_____	_____	<u>\$ _____</u>
Total Amount to Be Appropriated				<u>\$ 28,536.06</u>

Department Head Approval: [Signature] Date: 11/9/2023
(Forward to Mayor) Signature

Mayoral Approval: _____ Date: _____
(Forward to Controller) Signature

Controller Approval: [Signature] Date: 11/9/2023
(Forward to Legal) Signature

Received by Legal: _____ Date _____ Appropriation # 24

DEPARTMENT HEAD: Please attach a memorandum briefly detailing the need for this appropriation. Such information should include the specific services or products you intend to purchase.

City of Terre Haute General Ledger Report

Date	Trans.	Journal	Reference	Debit Amount	Credit Amount	Balance
0101-0017-00-342025						
Account: 0101-0017-00-342025 (Overtime Reimbursements)						
1/1/2023						\$0.00
					<i>Account Beginning Balance</i>	
1/6/2023	25129-57	Cash Receipts	OT REIMBURSEMENT-15655-46814		\$2,340.52	
1/20/2023	25156-78	Cash Receipts	OT REIMBURSEMENT-15826-47082		\$1,170.26	
2/17/2023	25262-35	Cash Receipts	OT REIMBURSEMENT-16209-47652		\$2,757.04	
3/1/2023	25277-35	Cash Receipts	OT REIMBURSEMENT-16363-47870		\$1,669.57	
3/14/2023	25307-57	Cash Receipts	OT REIMBURSEMENT-16542-48174		\$1,726.45	
5/4/2023	25407-70	Cash Receipts	OT REIMBURSEMENT-17258-49400		\$4,351.60	
5/30/2023	25448-100	Cash Receipts	OT REIMBURSEMENT-17634-50079		\$1,111.55	
6/12/2023	25474-154	Cash Receipts	OT REIMBURSEMENT-17743-50297		\$8,832.45	
7/25/2023	25546-113	Cash Receipts	OT REIMBURSEMENT-18483-51802		\$4,576.62	
				<i>Account Subtotals</i>	\$0.00	\$28,536.06
10/31/2023						<i>Account Net Change</i>
10/31/2023						<u>(\$28,536.06)</u>
						<u><u>(\$28,536.06)</u></u>

City of Terre Haute Trial Balance Report

Account Number	Description	Beginning Balance	1/1/2023 to 10/31/2023		Ending Balance
			Total Debits	Total Credits	
0101-0017-00-342025	Overtime Reimbursements	\$0.00	\$0.00	\$28,536.06	(\$28,536.06)
GRAND TOTALS:		\$0.00	\$0.00	\$28,536.06	(\$28,536.06)

City of Terre Haute Trial Balance Report

Account Number	Description	Beginning Balance	1/1/2023 to 10/31/2023		Ending Balance
			Total Debits	Total Credits	

Report name: PD - Fund Trial Balance Report
Report format: Balance
Include these post dates: 1/1/2023 to 10/31/2023
Do not filter accounts by chart template
Do not exclude accounts with zero balances
Exclude accounts with no activity
Include these transaction types: Regular
Include these Accounts: 0101-0017-00-342025
Include all Funds
Include all Account Codes
Include all Account Attributes
Include all Projects
Include all Project Attributes
Include all Transaction Attributes
Include all Classes
Include all Posted Transactions
Include all Not Yet Posted Transactions
User has limited access to accounts. This report may not contain information for all requested accounts.
User does not have access to any Projects.
Include all Department(s)
Include all Category(s)